



<b>Position Title:</b>	Utility Worker
<b>Purpose:</b>	The year-round provision of public services as it pertains to the water and wastewater system that includes manholes, pipes, valves, fire hydrants, sewage pumping stations and sewage treatment facilities.
<b>Responsibility:</b>	Superintendent of Public Works

### **GENERAL DUTIES**

Under the direction of the Superintendent of Public Works:

- Operation and maintenance of the water distribution system, wastewater collection and wastewater treatment systems.
- Performs water quality testing for drinking water and wastewater as per the approval to operate.
- Collects chlorine residuals at various sites on a weekly basis and take other samples as required.
- Perform preventative maintenance and monitoring.
- Troubleshooting of issues.
- Performs repairs to sewer and watermain breaks by entering excavations, locating the main and undertaking the necessary repair.
- Performs maintenance and repair on fire hydrants including pumping and snow removal.
- Performs locates for water and sewer infrastructure.
- Performs water and sewer service installations.
- Regularly operates water distribution valves and inspects sewer manholes to ensure proper operation of utility system.
- Participates in the development of Preventative Maintenance Standards and undertakes record keeping as required.
- Regularly inspects, performs maintenance, troubleshoots and repairs sewage pumping stations including pumps, motors, valves and standby power to ensure that they are functioning properly.
- Maintains sewage pumping stations in a good clean condition including any painting required.
- Undertakes water meter maintenance, repairs and reads.

- Operates the pressure compressor to clean water service connections, as required.
- Undertakes activities related to the general cleanliness of the water tower.
- Responds to emergency situations after normal working hours.
- Operating the backhoe for snow removal around fire hydrants.
- Undertaking watermain flushing activities on a required basis.
- Assist in snow removal activities.
- Performs other related duties as assigned.

### **QUALIFICATIONS/REQUIREMENTS**

- High School diploma or equivalent is required.
- Have a minimum of two years of relevant experience, which must include at least one year of municipal water/wastewater and wastewater treatment (operation, maintenance, construction, repair or sampling).
- Experience with autosamplers and auto-flushers an asset.
- Capable of working in confined spaces under normal and emergency conditions involving trenches, manholes, etc.
- Capable of working with potentially hazardous gases such as chlorine, methane, and other sewer gases.
- Class I Water Distribution System Operator and/or Class I Wastewater Collection and/or Class I Wastewater Treatment Systems considered an asset.
- Ability to obtain Utility Worker Level I certification (Class I Wastewater Collection and Class I Water Distribution) and must be completed within two years to remain in the position.
- Must have a mechanical ability to repair and maintain water and sewer infrastructure, including pumps, valves and hydrants.
- Experience with autosamplers and auto-flushers an asset.
- Understanding and basic ability to use SCADA.
- Must be capable of working with minimal supervision.
- Ability to communicate effectively with other employees and the public.
- Ability to understand and apply written and oral instructions.