



# Tantramar

NEW BRUNSWICK

## JOB POSTING

**Position:** Crosswalk Guard

### **Summary of Responsibilities:**

Under the direction of the Superintendent of Public Works or their designate:

- Direct and escort pedestrians, particularly children, across streets and intersections, ensuring their visibility and safety.
- Continuously scan surroundings for approaching vehicles and pedestrians, identify potential hazards and recognize dangerous traffic situations.
- Speak clearly to pedestrians to provide instructions and warn them of hazards.
- Document and report any accidents, injuries or hazards.

### **Required Qualifications, Skills and Abilities:**

- Ability to stand for extended periods, walk on various surfaces, and react quickly as necessary.
- Ability to work effectively in all weather conditions, including rain, snow, heat and cold.
- Adhere to established procedures and safety regulations.
- A working knowledge of traffic laws and road safety regulations is considered an asset.
- The successful applicant will be required to provide an updated Criminal Record and Vulnerable Sector check from the RCMP prior to starting.
- Comply with all municipal, provincial and federal regulations including COVID-19.

**Job Description:** Attached

**Hours of work:** Monday to Friday 7:15-8:45 a.m. and 1:45-4:00 p.m. throughout the Anglophone East School District school year.

**Wage Rate:** In accordance with the CUPE Local 1188 Collective Agreement.

### **Deadline for Applications:**

February 26, 2026

Interested candidates are invited to submit a resume and cover letter to:

[employment@TantramarNB.com](mailto:employment@TantramarNB.com)

Re: Crosswalk Guard

We thank all applicants for their interest but only those candidates selected to proceed will be contacted.



# Crosswalk Guard

## Job Description

### VISION

**Uniquely connected: Live here, learn here, grow here**

### MISSION

**Fostering a connected, creative community that thrives in harmony with nature, innovation and inclusivity.**

### VALUES

**Creativity, Sustainability, Leadership, Integrity, and Safety**

Department:	Engineering & Public Works
Job Title:	Crosswalk Guard
Reports to:	Superintendent of Public Works
Effective Date:	February 12, 2026



## Position Description

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### CROSSWALK GUARD

#### 1. IDENTIFICATION

1.1	Organization:	Tantramar
1.2	Department:	Engineering & Public Works
1.3	Job Title:	Crosswalk Guard
1.4	Immediate Supervisor:	Superintendent of Public Works
1.5	Date of Last Revision:	February 12, 2026

#### 2. TASKS AND RESPONSIBILITIES

##### 2.1. Tasks Profile

- Direct and escort pedestrians, particularly children, across streets and intersections, ensuring their visibility and safety.
- Continuously scan surroundings for approaching vehicles and pedestrians, identify potential hazards and recognize dangerous traffic situations.
- Speak clearly to pedestrians to provide instructions and warn them of hazards.
- Document and report any accidents, injuries or hazards.

##### 2.2. Working Conditions

- Must be able to work outside in all weather conditions.
- Must be able to work shift work.
- Must be able to work with minimal supervision.

#### 3. LEVEL OF AUTHORITY

Reports to the Superintendent of Public Works

#### 4. POSITION REQUIREMENTS

##### 4.1. Qualifications / Requirements

- Ability to stand for extended periods, walk on various surfaces, and react quickly as necessary.
- Ability to work effectively in all weather conditions, including rain, snow, heat and cold.



## Position Description

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- Adhere to established procedures and safety regulations.
- A working knowledge of traffic laws and road safety regulations is considered an asset.
- The successful applicant will be required to provide an updated Criminal Record and Vulnerable Sector check from the RCMP prior to starting.
- Comply with all municipal, provincial and federal regulations.

### 5. HOURS OF WORK

Monday to Friday 7:15 a.m. to 8:45 a.m. and 1:45 p.m. to 4:00 p.m. throughout the Anglophone East School District school year.

In the event that there is a school closure, similar to COVID pandemic occurrences, Tantramar will continue to pay the crossing guard for up to 30 calendar days from the day the school closes. After 30 calendar days the Crossing Guard will be laid off and no further payment will be due until school and crossing guard duties resume. Upon school reopening to students the crossing guard will return to work and be paid accordingly.

Tantramar will continue to pay the crossing guard for days that school is closed due to weather.

Any scheduled 'no attendance' days (no classes for students) as indicated on the Anglophone East School calendar will not be paid.

### 6. APPROVAL OF THE POSITION DESCRIPTION

**Tantramar**

Approved by:

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Title:

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Date:

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