

"The Municipality of Tantrammar is committed to supporting our employees' and members of Council's right to work in an inclusive, safe and respectful work environment."

1. CALL TO ORDER

- 1.1 APPROVAL OF AGENDA
- 1.2 CONFLICT OF INTEREST DECLARATION

2. PUBLIC AND ADMINISTRATIVE PRESENTATIONS

- 2.1 ECONOMICS ON THE PROPOSED RIGS GAS PLANT – G. MACASKILL
- 2.2 2-MINUTE PRESENTATIONS TO COUNCIL
- 2.3 UPDATE ON LIBRARY / M&M CENTRE PROJECTS: MOUNT ALLISON UNIVERSITY
- 2.4 RECREATION MASTER PLAN: RC STRATEGIES

3. ADOPTION OF MINUTES

- 3.1 REGULAR COUNCIL MEETING – MARCH 10, 2026 (Pg. 3)
- 3.2 SPECIAL MEETING OF COUNCIL – MARCH 16, 2026 (Pg. 9)
- 3.3 COMMITTEE OF THE WHOLE – MARCH 23, 2026 (Pg. 11)

4. CONSENT AGENDA (Pg. 15-24)

- RFD #2026-021 – 2026 FALL FAIR
- RFD #2026-022 – 2026 FRIDAY NIGHT CRUISE STREET CLOSURE
- RFD #2026-023 – 2026 LEVEE ON THE LAKE
- RFD #2026-024 – 2026 SANDPIPER FESTIVAL
- RFD #2026-025 – 2026 SAPPYFEST
- RFD #2026-026 – KAYAK RENTAL AGREEMENT
- RFD #2026-027 – PORTABLE PUMP DORCHESTER FIRE
- RFD #2026-028 – TENDER TAN-2026-01 ASPHALT RESURFACING AND PATCHING
- RFD #2026-029 – RFP TAN-2026-02 SUPPLY OF TWO ¾ TON TRUCKS
- RFD #2026-030 – CULVERT REPLACEMENT FAIRFIELD ROAD 2

5. REPORTS FROM ADMINISTRATION

- 5.1 NATURAL ASSET MAPPING – R. KELLY SPURLES (Pg. 25)
- 5.2 BAYVIEW ESTATES REQUEST FOR PROVISIONAL ACCEPTANCE – J. EPELL (Pg. 27)
- 5.3 SQUIRE STREET LIFT STATION – J. EPELL (Pg. 33)
- 5.4 CODE OF CONDUCT 2026-01 (Pg. 35)

6. BY-LAWS

- 6.1 BY-LAW NO. 2026-21 A BY-LAW RESPECTING THE REGULATION OF FIRES AND BURNING IN TANTRAMMAR – SECOND AND THIRD READING (Pg. 37)

7. MAYOR & COUNCIL STATEMENT & INQUIRIES

8. NOTICE OF MOTION AND RESOLUTION

9. ADJOURNMENT

**REGULAR COUNCIL MEETING OF
TUESDAY, MARCH 10, 2026 6:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black and Councillors Allison Butcher, Barry Hicks, Greg Martin, Bruce Phinney and Michael Tower. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Engineering & Public Works Jon Eppell and Director of Community & Corporate Services Jeff Taylor.

1. CALL MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1. APPROVAL OF AGENDA

#26-031 MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF MARCH 10, 2026, AS CIRCULATED AND MOVE INTO CLOSED SESSION IN ACCORDANCE WITH SECTION 68 (1) (C) & (D) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

1.2. CONFLICT OF INTEREST

Mayor Andrew Black asked if there were any disclosures of interest. There were none.

2. CLOSED SESSION

2.1. P-2026-01

2.2. PA-2026-01

Deputy Mayor Debbie Wiggins-Colwell joined the meeting at 6:25 p.m.

Public – 7:00 p.m.

Manager of Active Living & Culture Jamie Ferguson, Director of Financial Services Michael Beal, Dorchester Fire Chief Greg Partridge and Dorchester Fire Captain Dennis Reid joined the meeting.

Also, in attendance were fifty-three (53) members of the public.

#26-032 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL THAT COUNCIL APPROVE THE SUBLEASE AGREEMENT WITH KEAGAN HAWTHORNE OF GASPAREAU PRESS EFFECTIVE MARCH 10, 2026 AT THE RATE OF \$9,600.00 PER YEAR PLUS HST AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE SUBLEASE AGREEMENT. MOTION CARRIED.

3. PUBLIC AND ADMINISTRATIVE PRESENTATIONS

- 3.1. PUBLIC HEARING: VARIATION OF REZONING CONDITIONS FRESHWINDS ECO-VILLAGE HOUSING – S. GERRAND
- 3.2. PROPOSED GAS PLANT: CONSTRUCTION AND OPERATIONS – S. CULLEN
- 3.3. HEALTH AND SAFETY FOR TANTRAMAR – T. JONES
- 3.4. SENIORS FOR CLIMATE TANTRAMAR: POWER IN YOUR HANDS – P. HIGHAM
- 3.5. MOUNTIE DAY PROCLAMATION

GIVEN THE MANY OUTSTANDING ACCOMPLISHMENTS OF MOUNT ALLISON ATHLETICS I AM HEREBY DECLARING MARCH 26, 2026 AS OUR TWELFTH ANNUAL “MOUNTIE DAY”, IN RECOGNITION OF THE IMPORTANT CONTRIBUTION THAT MOUNT ALLISON ATHLETICS MAKES TO OUR COMMUNITY.

IN DOING SO, I ENCOURAGE OUR COUNCIL, OUR STAFF AND THE ENTIRE TANTRAMAR COMMUNITY TO SHOW YOUR SUPPORT FOR MOUNT ALLISON ATHLETICS ON MARCH 26th AND WEAR YOUR GARNET AND GOLD, SHOW YOUR SUPPORT IN YOUR HOME AND BUSINESS WINDOWS AND MOST OF ALL, TO CONTINUE TO SUPPORT OUR ATHLETICS AND THEIR VARIOUS ATHLETIC PROGRAMS. TO SHOW OUR SUPPORT, THE MUNICIPALITY OF TANTRAMAR WILL PROUDLY FLY THE MOUNT ALLISON ATHLETICS FLAG ON MARCH 26th.

- 3.6. 2-MINUTE PRESENTATION – MEGHAN HICKS
- 3.7. 2-MINUTE PRESENTATION – ALYSSA GREEN

To view all the presentations to Council, please visit our [website](#).

4. ADOPTION OF MINUTES

#26-033 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF FEBRUARY 10, 2026. MOTION CARRIED.

#26-034 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL ADOPT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 2, 2026. MOTION CARRIED.

5. CONSENT AGENDA

#26-035 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL THAT COUNCIL APPROVE THE CONSENT AGENDA OF MARCH 10, 2026. MOTION CARRIED.

RFD 2026-013 – ASSET MANAGEMENT PLAN

That Council approve PSD Citywide to perform the Tantramar Asset Management Plan in 2026 at a cost of \$43,200 plus hst.

RFD 2026-014 – NEW COUNCIL TECHNOLOGY

That Council approve the purchase of nine (9) new laptops/tablets for the incoming Mayor and Councillors at a maximum price of \$18,000 plus HST from Dell on top of any regular computer purchases normally made for operations.

RFD 2026-015 – BILL JOHNSTONE SPLASHPAD IMPROVEMENT

That Council approve ABC Recreation to supply and install the new Ombrello No1 feature at the Bill Johnstone Memorial Park Splashpad at a cost of \$12,333.33 plus HST.

RFD 2026-016 – TVMCC PLAYERS ENTRANCE FLOORING

That Council approve F.R.S. Flooring Solutions to supply and install MaxFlor + 10 mm rubber tile flooring inside the Player's Entrance of the Tantrammar Veterans Memorial Civic Centre at a cost of \$25,644 plus HST.

RFD 2026-017 – TVMCC CONDENSER

That Council award RFP TAN-2026-03 to CIMCO to supply and install a new adiabatic condenser at the Tantrammar Veterans Memorial Civic Centre at a cost of \$219,995.00 plus HST.

RFD 2026-018 – 2026 SHIRETOWN FESTIVAL

That Council waive the rental fees for a variety of municipally owned property, such as barricades, picnic tables and chairs.

That Council approve the closure of Woodlawn/Cape Road from Ladysmith Manor (22 Woodlawn Road) to School Street and School Street from Cape Road to Harrop Avenue on Saturday, June 13, 2026 from approximately 1:00-2:00pm to accommodate a parade.

That Council permit the organizers to install an across the street banner on the existing infrastructure near 3515 NB-935, Dorchester for a maximum of 21 days, using a licensed installer.

6. REPORTS FROM ADMINISTRATION

6.1. 2025 CAPITAL BORROWING – M. BEAL

A copy of the report can be found on page 39 of the Regular Council Meeting [package](#).

#26-036 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT BE IT RESOLVED THAT THE TREASURER BE AUTHORIZED TO ISSUE AND SELL TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION A MUNICIPALITY OF TANTRAMMAR DEBENTURE IN THE PRINCIPAL AMOUNT OF \$549,000 ON SUCH TERMS AND CONDITIONS AS ARE RECOMMENDED BY THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION, AND BE IT RESOLVED THAT THE MUNICIPALITY OF TANTRAMMAR AGREE TO ISSUE POST-DATED CHEQUES PAYABLE TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION

AS AND WHEN THEY ARE REQUESTED IN PAYMENT OF PRINCIPAL AND INTEREST CHARGES ON THE ABOVE DEBENTURE. MOTION CARRIED.

6.2. PERSONAL PROTECTIVE EQUIPMENT: DORCHESTER FIRE DEPARTMENT – D. REID

A copy of the report can be found on page 41 of the Regular Council Meeting [package](#).

#26-037 MOVED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL AUTHORIZE THE PURCHASE OF TWO (2) SETS OF SWIFT WATER RESCUE PPE AND THREE (3) SETS OF FIREFIGHTING GLOVES IN THE AMOUNT OF \$7,373.00 PLUS HST FROM SAFETY SOURCE FIRE. MOTION CARRIED.

7. BY-LAWS

#26-038 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT WHEREAS FRESHWINDS ECO-VILLAGE HOUSING CO-OPERATIVE INC. IS THE OWNER OF THE PROPERTY KNOWN AS CIVIC ADDRESS 64 FAIRFIELD ROAD, SACKVILLE BEING PID NUMBER 00892786;

AND WHEREAS THE PROPERTY IS ZONED URBAN RESIDENTIAL 3 (R3), WITH TERMS AND CONDITIONS IMPOSED UNDER A RESOLUTION ADOPTED UNDER BY-LAW NO. 244-S, PASSED ON DECEMBER 16, 2024, AND REGISTERED AS REGISTRY #45673465;

BE IT RESOLVED THAT THE COUNCIL OF TANTRAMAR, PURSUANT TO SECTION 59 OF THE COMMUNITY PLANNING ACT, HEREBY VARIES THE RESOLUTION REGISTERED AS REGISTRY #45673465 IN THE WESTMORLAND REGISTRY OFFICE BY REPLACING THE SITE PLAN IN SCHEDULE B WITH AN AMENDED SITE PLAN ATTACHED HERETO. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR DEBBIE WIGGINS-COLWELL AND COUNCILLORS ALLISON BUTCHER, GREG MARTIN, BRUCE PHINNEY AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BARRY HICKS. MOTION CARRIED.

#26-039 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 243-F, A BY-LAW TO AMEND BY-LAW NO. 243 THE TOWN OF SACKVILLE MUNICIPAL PLAN. MOTION CARRIED.

#26-040 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 244-W, A BY-LAW TO AMEND BY-LAW NO. 244 THE TOWN OF SACKVILLE ZONING BY-LAW. MOTION CARRIED.

#26-041 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 2025-19A, A BY-LAW TO AMEND BY-LAW NO. 2025-19 A CODE OF CONDUCT BY-LAW FOR THE COUNCIL OF TANTRAMAR.

SECTION 6 – COMPLAINTS

SECTION 7 – COUNCIL DECISIONS

SCHEDULE “A” – FORMAL COMPLAINT PROCESS TO THE CODE OF CONDUCT
AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR DEBBIE WIGGINS-COLWELL
AND COUNCILLORS ALLISON BUTCHER, BARRY HICKS, GREG MARTIN AND MICHAEL TOWER.
NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#26-042 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR
GREG MARTIN THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 2025-19A, A BY-
LAW TO AMEND BY-LAW NO. 2025-19 A CODE OF CONDUCT BY-LAW FOR THE COUNCIL OF
TANTRAMAR. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR DEBBIE
WIGGINS-COLWELL AND COUNCILLORS ALLISON BUTCHER, BARRY HICKS, GREG MARTIN AND
MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

8. MAYOR & COUNCILLOR STATEMENTS & INQUIRIES

Councillor Michael Tower congratulated the Tantramar Heritage Trust for their screening of the 1979 film Sand Dance and talk by filmmaker Janet Crawford on the Enterprise Foundry.

Councillor Michael Tower commented on the Petition to the House of Commons in Parliament assembled, submitted by MP Elizabeth May regarding the proposed gas plant.

Deputy Mayor Debbie Wiggins-Colwell asked for an update on the water drainage concerns in front of the Sackville Legion. Director of Engineering & Public Works Jon Eppell responded.

Deputy Mayor Debbie Wiggins-Colwell asked if the Dorchester Veterans Community Centre would be part of the Climate Ready Infrastructure Service program. Mayor Andrew Black responded that Staff would inquire.

Councillor Bruce Phinney asked a question about water drainage from the roof of the Tantramar Veterans Memorial Civic Centre. Mayor Andrew Black responded that Staff would respond back to Council.

Deputy Mayor Debbie Wiggins-Colwell asked for an update on proposed renovations at Memorial Park in Sackville. Manager of Active Living & Culture Jamie Ferguson responded.

To watch the full Statement and Inquiries portion of the meeting, please see the Regular Council Meeting [video](#) at the 1:58 mark.

9. NOTICE OF MOTION

9.1. COUNCILLOR BARRY HICKS

#26-043 MOVED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL AND SECONDED BY
COUNCILLOR BRUCE PHINNEY THAT THE NOTICE OF MOTION SUBMITTED BY COUNCILLOR
BARRY HICKS REGARDING THE MONTANA REPORT RECOMMENDATIONS COME FORWARD FOR
CONSIDERATION AT THIS MEETING, IN ACCORDANCE WITH SECTION 15.2(B) OF BY-LAW NO.
2022-03 MEETING PROCEDURE BY-LAW. MOTION CARRIED.

#26-044 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL THAT COUNCIL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH SECTION 68 (1) (J) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

Return to Public Session

#26-045 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL THAT COUNCIL, PENDING LEGAL ADVICE, AUTHORIZE THE PUBLIC RELEASE OF THE MONTANA REPORT RECOMMENDATIONS RELATING TO THE SACKVILLE FIRE DEPARTMENT WITH AN UPDATE OF ACTIONS ON EACH RECOMMENDATION PROVIDED BY THE CAO. MOTION CARRIED.

10. ADJOURNMENT

#26-046 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF MARCH 10, 2026. MOTION CARRIED.

MAYOR

ASSISTANT CLERK

**SPECIAL MEETING OF COUNCIL
MONDAY, MARCH 16, 2026 – 4:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE, 31 MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Debbie Wiggins-Colwell and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney and Michael Tower. Also in attendance were Chief Administrative Officer Jennifer Borne and TFS Manager of People & Culture Becky Goodwin.

There were no members of the public present.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1. APPROVAL OF AGENDA

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF MARCH 16, 2026 AS CIRCULATED AND MOVE INTO CLOSED SESSION IN ACCORDANCE WITH SECTION 68 (1)(J) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

1.2. CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any Disclosures of Interest. There were none.

2. CLOSED SESSION

2.1. HR-2026-01

Public

#26-048 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT FOLLOWING RECEIPT OF THE LEGAL OPINION FROM MOTION #26-045 AND REVIEW OF SECTION 82(2) OF RTIPPA, COUNCIL AUTHORIZES THE CAO TO RELEASE THE IMPLEMENTED ACTIONS FROM THE WORKPLACE ASSESSMENT OF SACKVILLE FIRE & RESCUE. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR DEBBIE WIGGINS-COLWELL AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS BARRY HICKS AND BRUCE PHINNEY. MOTION CARRIED.

3. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF MARCH 16, 2026. MOTION CARRIED.

MAYOR

ASSISTANT CLERK

DRAFT

**COMMITTEE OF THE WHOLE OF
MONDAY, MARCH 23, 2026 – 3:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Greg Martin, Bruce Phinney and Michael Tower. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Community & Corporate Services Jeff Taylor, Director of Engineering & Public Works Jon Eppell, TFS Manager of People & Culture/Assistant Clerk Becky Goodwin, Assistant Treasurer Elizabeth Hartling, Manager of Tourism & Business Development Ron Kelly Spurles, Manager of Active Living & Culture Jamie Ferguson, Sackville Fire Chief Craig Bowser, Dorchester Fire Chief Greg Partridge and Dorchester Fire Captain Dennis Reid. Deputy Mayor Debbie Wiggins-Colwell attended virtually.

Also, in attendance were three (3) members of the Public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1. APPROVAL OF AGENDA

MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER MARCH 23, 2026, AS CIRCULATED. MOTION CARRIED.

1.2. CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

2. INFORMATION ITEMS

2.1. WILDLIFE SENSITIVE AREAS IN TANTRAMAR: CCAC – D. BLISS

A presentation from the Climate Change Advisory Committee and NatureNB on Wildlife Sensitive Areas in Tantramar. To view a copy of the presentation, please visit our [website](#).

2.2. ACCESSIBILITY UPDATE – M. PRYDE

Manager of Active Living & Culture Jamie Ferguson provided an Accessibility Update. A copy of the report can be found on page 3 of the Committee of the Whole [package](#).

3. COUNCIL DIRECTION REQUEST

3.1. BY-LAW NO. 2026-21 FIRE PREVENTION BY-LAW – C. BOWSER

A copy of the report can be found on page 5 of the Committee of the Whole [package](#).

3.2. 2026 FALL FAIR – M. PRYDE

A copy of the report can be found on page 20 of the Committee of the Whole [package](#) .

MOVED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL DIRECT CDR-2026-021 – 2026 FALL FAIR BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.3. 2026 FRIDAY NIGHT CRUISE STREET CLOSURE – M. PRYDE

A copy of the report can be found on page 25 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT CDR-2026-022 – 2026 FRIDAY NIGHT CRUISE STREET CLOSURE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.4. 2026 LEVEE ON THE LAKE – M. PRYDE

A copy of the report can be found on page 27 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT CDR-2026-023 – 2026 LEVEE ON THE LAKE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.5. 2026 SANDPIPER FESTIVAL – M. PRYDE

A copy of the report can be found on page 29 of the Committee of the Whole [package](#).

MOVED BY DEPUTY MAYOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT CDR-2026-024 – 2026 SANDPIPER FESTIVAL BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.6. 2026 SAPPYFEST – M. PRYDE

A copy of the report can be found on page 31 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT CDR-2026-025 – 2026 SAPPYFEST BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.7. KAYAK RENTAL AGREEMENT – M. PRYDE

A copy of the report can be found on page 33 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT CDR-2026-026 – KAYAK RENTAL AGREEMENT BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.8. PORTABLE PUMP: DORCHESTER FIRE – D. REID

A copy of the report can be found on page 39 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT CDR-2026-027 – PORTABLE PUMP DORCHESTER FIRE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.9. TENDER TAN-2026-01: ASPHALT RESURFACING AND PATCHING – J. EPELL

A copy of the report can be found on page 43 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL DIRECT CDR-2026-028 – TENDER TAN-2026-01 ASPHALT RESURFACING AND PATCHING BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.10. RFP TAN-2026-02: SUPPLY OF TWO ¾ T TRUCKS – J. EPELL

A copy of the report can be found on page 46 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL DIRECT CDR-2026-029 – RFP TAN-2026-02 SUPPLY OF TWO ¾ TON TRUCKS BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. MOTION CARRIED.

3.11. CULVERT REPLACEMENT FAIRFIELD ROAD 2 – J. EPELL

A copy of the report can be found on page 49 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL DIRECT CDR-2026-030 – CULVERT REPLACEMENT FAIRFIELD ROAD 2 BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 14, 2026. AYE VOTES

RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR DEBBIE WIGGINS-COLWELL AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, GREG MARTIN AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS BARRY HICKS AND BRUCE PHINNEY. MOTION CARRIED.

4. DEPARTMENTAL REPORTS

Departmental reports can be found on pages 51-69 of the March 2026 Committee of the Whole [package](#).

- 4.1. Active Living and Culture – J. Ferguson
- 4.2. Community and Corporate Services – J. Taylor
- 4.3. Engineering and Public Works – J. Epell
- 4.4. Protective Services – Chief Craig Bowser, Chief Greg Partridge, A/Sgt. Mathieu Daigle
- 4.5. Financial Services – E. Hartling
- 4.6. Chief Administrative Officer – J. Borne
- 4.7. Mayor’s Report – A. Black

5. QUESTION PERIOD

There were no questions from members of the Public.

6. ADJOURNMENT

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF MARCH 23, 2026. MOTION CARRIED.

MAYOR

ASSISTANT CLERK



Synopsis: Sackville Fall Fair
Date: April 23, 2026
Department: Active Living and Culture

DESCRIPTION

To approve a variety of motions to support the Sackville Fall Fair. A copy of the report can be found on page 20 of the [March 23, 2026 Committee of the Whole Package](#).

PROPOSED MOTIONS

- That Council authorize the Sackville Fire Chief, as part of the Fall Fair events, to complete an application to purchase with M.A.C. Fireworks Inc. for a commercially organized and operated fireworks display at the Lorne Street Soccer Field on Friday, September 18, 2026, with a rain date of Saturday, September 19, 2026 and authorize the Mayor and Clerk to sign and seal the Necessary Agreement.
- That Council approve the closure of Main Street, Sackville from the Drew Nursing Home to Bridge Street, Bridge Street to Lorne Street, and Lorne Street to the former Via Rail Station on Saturday, September 19, 2026 from approximately 1:00 – 2:30 pm to accommodate the Main Street Mile and Fall Fair Parade.
- That Council approve the closure of Ford Lane, Sackville to York Street from Friday, September 18, 2026 at 8:00 am to Monday, September 21, 2026 at noon to facilitate the installation and use of a tent for community events during Fall Fair.
- That Council approve the closure of Dufferin Street, Sackville from approximately 4:00 pm Friday, September 18, 2026 until 9:00 pm on Saturday, September 19, 2026 to accommodate Family Day and the Fall Fair Fireworks.
- That Council grant permission to the Fall Fair organizing committee to operate a bar service in a secured area in the Main Stage Tent on Friday September 18, 2026 and Saturday September 19, 2026 from 8:00 pm until 12:00 am, subject to Provincial Liquor and Safety laws.
- That Council grant a time exemption from 11:00 pm to 12:00 am on the nights of Friday, September 18, 2026 and Saturday, September 19, 2026 as per By-Law No. 246, the Town of Sackville Noise By-Law to accommodate the music in the Fall Fair tent.
- That Council authorize the Mayor and Clerk to sign and seal an agreement between Tantramar and Mount Allison University indicating that Mount Allison University grants to Tantramar the right to utilize the grassed property west of King Street Parking lot to allow the PEI Carnival Company access to the field on Monday, September 14, 2026 up to an including Monday, September 21, 2026.
- That Council approve SSI Sound Specialists to provide sound and lights in the Fall Fair Tent in the amount of \$11,080.00 plus HST.



Synopsis: Friday Night Cruise Street Closure

Date: April 23, 2026

Department: Active Living and Culture

DESCRIPTION

Approve the closure of a section of Main Street, Sackville to accommodate the 6th Annual Friday Night Cruise Antique Car Show. A copy of the report can be found on page 22 of the [March 23, 2026 Committee of the Whole Package](#).

PROPOSED MOTIONS

That Council approve the closure of Main Street, Sackville from Bridge Street to Wellington Street on Friday, June 26, 2026, from approximately 5:00 pm to 9:30 pm to accommodate the 6th annual Friday Night Cruise.



Synopsis: Levee on the Lake
Date: April 23, 2026
Department: Active Living and Culture

DESCRIPTION

To approve a variety of motions to support the annual Levee on the Lake event in Middle Sackville. A copy of the report can be found on page 27 of the [March 23, 2026 Committee of the Whole Package](#).

PROPOSED MOTIONS

- That Council waive any rental fees of municipally owned property such as tables, chairs, picnic tables, and other similar items from September 10, 2026 to September 13, 2026.
- That Council extend the Noise By-law No. 246, the Town of Sackville Noise By-law to 1:00 am on the nights of September 10, 2026 to September 13, 2026 to accommodate concerts at the Sackville Music Barn.
- That Council permit organizers to install an across the street banner on existing infrastructure near 209 Main Street for a maximum of 21 days, using a licensed installer.



Synopsis: Sandpiper Festival

Date: April 23, 2026

Department: Active Living and Culture

DESCRIPTION

To have Council approve the closure of Cape Road from the new Dorchester Fire Station (3508 Cape Road) to the 106 intersection from 10:00 am - 5:30 pm on August 8, 2026, to accommodate the Sandpiper Festival. A copy of the report can be found on page 29 of the [March 23, 2026 Committee of the Whole Package](#).

PROPOSED MOTION

That Council authorize the closure of Cape Road from the new Dorchester Fire Station (3508 Cape Road) to the 106 intersection from approximately 10:00 am - 5:30 pm on August 8, 2026, to accommodate the Sandpiper Festival.



Synopsis: 2026 SappyFest

Date: April 23, 2026

Department: Active Living and Culture

DESCRIPTION

To approve a variety of motions to support the annual SappyFest event. A copy of the report can be found on page 31 of the [March 23, 2026 Committee of the Whole Package](#).

PROPOSED MOTIONS

- That Council approve the closure of Bridge Street, Sackville between 7:00 pm on Thursday, July 30, 2026 to noon on Monday, August 3, 2026, between Main Street and Lorne/Weldon Street to accommodate the main SappyFest Event Tent.
- That Council approve an extension to the Noise By-law No. 246, the Town of Sackville Noise By-law to 12:00 am on the evenings of Friday July 31, 2026; Saturday, August 1, 2026, and Sunday, August 2, 2026.
- That Council authorize the establishment of a beer garden on Bridge Street.
- That Council authorize loaning Sappyfest various pieces of municipally owned property, such as kiosks, barricades, the municipal events tent, picnic tables and chairs from July 30, 2026 to August 3, 2026.



Synopsis: Kayak Rental Agreement

Date: April 23, 2026

Department: Active Living and Culture

DESCRIPTION

To approve an agreement to continue offering kayaking, canoe and paddleboard rentals at Lillas Fawcett Park. A copy of the report can be found on page 33 of the [March 23, 2026 Committee of the Whole Package](#).

PROPOSED MOTIONS

That Council authorize the Mayor and Clerk to sign the agreement with Grace Pickett and Tovah McGrath to offer a kayak, canoe, and paddleboard rental service at Lillas Fawcett Park during the summer of 2026.



Synopsis: Portable Pump: Dorchester Fire Department

Date: April 9, 2026

Department: Protective Services

DESCRIPTION

To approve the purchase of one (1) portable high volume pump for Dorchester Fire Department. A copy of the report can be found on page 39 of the [March Committee of the Whole Package](#).

PROPOSED MOTION

That Council authorize the purchase of one (1) AREO FEU ALF-3000 portable pump and accessories in the amount of \$20,300.26 plus HST from Areo-Feu Ltee.



Synopsis: TAN-2026-01 Asphalt Resurfacing and Patching

Date: April 9, 2026

Department: Engineering & Public Works

DESCRIPTION

To conduct planned asphalt resurfacing as follows and patching on various streets.

- Samantha Court resurfacing, approx. 130m
- Woodlawn Road, approx. 100m cumulative of several areas

The lowest tender price was almost \$15,000 over budget. The project is unit price allowing the scope to be reduced to fit within the available budget of \$493,424.24 plus HST (General Capital budget \$153,424.24 for Resurfacing. General Expense and Utility Expense budget combined \$340,000 for Patching).

The report can be found on page 43 of the [March 23, 2026 Committee of the Whole Council Package](#)

PROPOSED MOTION

That Council award the TAN-2026-01 Asphalt Resurfacing and Patching contract to Dexter Construction Company Limited in the amount of \$493,424.24 plus HST.



Synopsis: TAN-2026-02 Supply of Two ¾ T Trucks

Date: April 9, 2026

Department: Engineering & Public Works

DESCRIPTION

Purchase to replace two ¾ T trucks for the Public Works fleet in 2026 as part of the planned normal fleet replacement.

Taylor Ford submitted a price for the two trucks of \$129,240.00 plus HST. Delivery is about four months.

The 2026 General Capital Budget for Public Works Fleet Trucks is \$153,424.24 plus HST. The proposed vehicles and additional items (approx. \$10,000) from other suppliers are within the available budget.

The report can be found on page 46 of the [March 23, 2026 Committee of the Whole Council Package](#)

PROPOSED MOTION

That Council authorize the TAN-2026-02 Supply of Two ¾ T Trucks purchase from Taylor Ford in the amount of \$129,240.00 plus HST.



Synopsis: Culvert Replacement – Fairfield Road 2

Date: April 9, 2026

Department: Engineering & Public Works

DESCRIPTION

Tantramar plans to replace a cross culvert with a 2130mm W x 1400mm H x 18m long aluminized arch culvert in 2026. A watercourse and wetland alteration (WAWA) permit was obtained in 2025 for this replacement. The permit requires the work be completed between June 1 and September 30.

Two quotations each were requested for supply and installation separately.

The total cost is about \$61,863.79 plus HST (including \$15,000 for asphalt work) putting the culvert replacement about \$4,400 plus HST over the \$57,534.09 budget (Capital for Storm Sewers Culverts). The overage will be offset by other capital projects.

The report can be found on page 49 of the [March 23, 2026 Committee of the Whole Council Package](#)

PROPOSED MOTION

That Council award the culvert supply to AIL in the amount of \$17,863.79 plus HST and award the installation work to Bowers Construction in the amount of \$29,000.00 plus HST.

To: Mayor and Council
Submitted by: Ron Kelly Spurles, Manager of Tourism and Business Development
Date: April 9, 2026
Subject: Natural Assets Mapping Project for the Tantramar Climate Change Adaptation Plan

PROPOSAL

To engage Mount Allison University’s GIS specialist to create a Natural Assets map of Tantramar for inclusion in our forthcoming Climate Change Adaptation Plan.

BACKGROUND

Tantramar is in the process now of creating a Climate Change Adaptation Plan. The Municipality committed to this plan in 2024 and 2025, and allocated funding for it. In addition, we have also received funding from the Federation of Canadian Municipalities (FCM) from their Green Municipal Fund Climate Ready Plans and Processes (CRPP) Program for the plan.

DISCUSSION

The creation of the Climate Change Adaptation Plan includes several steps, including Public Engagement, Consultation with Experts, Risk Analysis, and Natural Asset Mapping. In collaboration with EOS Eco-Energy, who are coordinating the Climate Change Adaptation Plan components for us, we have discussed with Mount Allison’s Department of Social Sciences, who have GIS and other related expertise, the possibility of them taking on the completion of the Natural Assets Mapping component of the plan. The proposed fee for this work is \$\$12,173.91 plus HST – which is the amount in the overall Climate and Adaptation Plan budget, which was previously approved by Council, and which is included in the grant we received from FCM (with the project title “Creating a climate change adaptation plan for the Municipality of Tantramar”). In 2022, a Natural Asset Map was created by the Municipal Natural Assets Initiative (MNAI) for the previous Town of Sackville, and this project will expand the natural asset map to include all of Tantramar.

INTERDEPARTMENTAL CONSULTATION

Director of Corporate and Community Services

LEGISLATION/POLICY

N/A

FINANCIAL CONSIDERATIONS

As noted above - The proposed fee for this work is \$12,173.91 plus HST – which is the amount in the overall Climate and Adaptation Plan budget which was previously approved by Council, and which is included in the grant we received from FCM.

LEGAL

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

There is ongoing public communication about the development of the Plan and its various stages.

TANTRAMAR 2025-2028 STRATEGIC PLAN

This aligns with our *Continuous Good Governance Improvement* pillar from Tantramar's [2025-2028 Strategic Plan](#).

COMMUNITY IMPACT

N/A

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction	X		
Stormwater management	x		
Thriving natural assets	x		
Sustainable processes	x		
Climate change adaptation	x		
Climate leadership	x		

OPTIONS

1. That Tantramar enter into a contract with Mount Allison University to undertake the Natural Assets Mapping Project for the Tantramar Climate Change Adaptation Plan. The fee for the contract is \$12,173.91 plus HST.
2. That Tantramar not enter into a contract with Mount Allison University to undertake the Natural Assets Mapping Project for the Tantramar Climate Change Adaptation Plan.

RECOMMENDATION

It is recommended that Council approve entering into a contract with Mount Allison University to undertake the Natural Assets Mapping Project for the Tantramar Climate Change Adaptation Plan. The fee for the contract is \$12,173.91 plus HST.

ATTACHMENTS

N/A



To: Mayor and Council
Submitted by: Jon Eppell, Director of Engineering & Public Works
Date: April 9, 2026
Subject: Bayview Estates – Request for Provisional Acceptance

PROPOSAL

To have Council consider Salem Properties request for Provisional Acceptance since the conditions for Provisional Acceptance in the Subdivision Development Agreement have not been met.

BACKGROUND

Council authorized Tantramar entering into a development agreement with Salem Properties at the September 8, 2025 Regular Council meeting. Salem Properties has entered into the Subdivision Development Agreement, however the security (3 (b)) has not been provided nor the cash in lieu (17) for the lands for public purposes.

It is understood that the developer wishes to have the tentative subdivision plan approved and for this to happen the road must be accepted as a public road. The trigger to accept the road is the Provisional Acceptance. We believe the reason the developer is wanting to have the tentative subdivision plan accepted is to accelerate the sale of lots and the building permit process. This would seem to be a scheduling issue for the Developer.

DISCUSSION

Construction is well underway, with underground services and road construction. It is understood that there remains to be constructed about 80m of road, water and sewer, the turnarounds and the detention pond. The curbs, sidewalks and asphalt paving are also outstanding, but are not a requirement for Provisional Acceptance.

Section 14 of the Subdivision Development Agreement requires that items (1) to (5) be completed prior to requesting Provisional Acceptance.

- (1) Sewer system – including sewer laterals to the lot line.
- (2) Water mains and lot services.
- (3) Drainage swales, ditches and driveway culverts.
- (4) Detention pond.
- (5) Roadway construction - granular base (width 9m, depth 200mm), sandstone sub-base (10.6m, depth 300mm) and perforated flexible drains with filter sock and granulars.

Provisional Acceptance requires the following, which have *not* been provided.

1. Preliminary "as-built" drawings, with final "as-builts" provided within 30 days of Provisional Acceptance.
2. Sewage leakage tests and provision of video/inspection reports.
3. Watermain pressure and bacteriological tests.
4. Statutory Declaration
5. Letter from WorkSafe NB

6. Joint inspection by Engineer, Contractor and Tantrammar.

Salem Properties proposes to treat items 1 to 6, above, as deficiencies and provide additional security for the work not yet completed and for items 1 to 6, above.

Section 14 (c) states 'When all deficiencies identified by inspection have been satisfactorily corrected, and written confirmation from the Consultant stating that the work has been completed as per the corrections and the "as-built" drawings, the Director of Engineering & Public Works shall declare the work acceptable for public use and shall issue the "Certificate of Provisional Acceptance".'

Salem Properties has advised that other municipalities, such as Moncton and Dieppe, commonly allow Provisional Acceptance with additional security for work not yet completed and items otherwise required for Provisional Acceptance.

Salem Properties' request to vary from the Subdivision Development Agreement does not fall within the Director of Engineering & Public Works discretion. For this reason, the information is being presented to Council for a decision.

INTERDEPARTMENTAL CONSULTATION

N/A

LEGISLATION/POLICY

It is suggested that the proposal should be viewed with the broader scope in mind that other developers may make similar requests. If Council entertains this proposal, then consideration should be given to including the essence of this proposal in the standard Tantrammar Subdivision Development Agreement moving forward.

FINANCIAL CONSIDERATIONS

Tantrammar has not estimated the value of the work not yet completed and for items 1 to 6, above, as Tantrammar has not inspected the work. Prior to determining the value of any security, Tantrammar would prepare an estimate and would look for the security to be about double the estimated value.

There is a risk of cost to Tantrammar in the event of a default by the Developer where Tantrammar must complete the work and the cost exceeds the security provided. This may have a schedule risk

LEGAL

The information was recently sent for legal input and is expected to be available for the Regular Council meeting.

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

TANTRAMMAR 2025-2028 STRTEGIC PLAN

N/A

COMMUNITY IMPACT

N/A

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			X
Stormwater management			X

Thriving natural assets			X
Sustainable processes			X
Climate change adaptation			X
Climate leadership			X

OPTIONS

1. Accept Salem Properties’ proposal to provide additional security for the work not yet completed and for items 1 to 6, above. Valuation of outstanding work and deficiencies subject to Tantramar Engineering & Public Works assessment. Suggested security would be twice the estimated value for outstanding and deficient work.
2. Decline Salem Properties’ proposal and follow the Subdivision Development Agreement.

RECOMMENDATION

N/A

ATTACHMENTS

Patrick Lanteigne March 26, 2026 e-mail

24-242E – Progress Letter R-1 (2026-03-11).pdf

Jon Eppell

From: Patrick Lanteigne <patrick@jrdeng.ca>
Sent: March 26, 2026 5:38 PM
To: Jon Eppell
Cc: Arthur Kenny; Lori Bickford (lori.bickford@nbse.ca); Serge Gauvin
Subject: Re: 24-242E - Bayview Estates Subdivision

Hi Jon,

The below-ground provisional acceptance for this project cannot be completed at this time because the road structure for approximately 80m of the street remains incomplete, along with other outstanding items.

Without the road structure in place, we are unable to perform the required testing and video inspections of the below-ground infrastructure, as municipal specifications require the road aggregate base to be completed prior to these activities.

We propose providing a separate letter of credit to cover the outstanding below-ground work, with the amount based on the progress letter previously submitted. This amount could be increased by 50% to provide the Town with additional assurance. Full-time inspection has been provided for all infrastructure installed to date, and all work has been performed in accordance with municipal standard specifications, as noted in my progress letter. I can also add my stamp to the letter if required.

This approach would allow the subdivision to be registered prior to completion of the remaining work, as we are currently awaiting improved weather and drier ground conditions. Advancing registration at this stage, rather than waiting for full completion, would help avoid delays of several weeks for the developer. The Town could defer issuing building permits for the lots until the remaining work is completed; however, having the lots registered in advance would help mitigate delays associated with the provincial registration process.

Please note that municipalities such as Moncton and Dieppe commonly allow subdivision plans to be submitted for registration before the below-ground work is fully completed, provided that an additional letter of credit is issued to cover the below-ground portion of the work. The amount for this letter of credit can be reduced if a substantial portion of the work has already been completed and a stamped progress letter is supplied by the engineer.

Below is a standard email from the City of Dieppe regarding the security required to proceed with the registration of a subdivision plan.

Here below are the security deposit amounts required for the Thomas Gardens Unit 6 & 7 Phase 1 subdivision. As per the subdivision development agreement, here attached as well, if you wish to hold the registration of the subdivision plan (creation of the lots / street) until the first phase of construction (up to gravels) is completed, only security deposit # 2 & 3 are required at the time just prior to registering the subdivision plan. Please ask your bank to include an auto-extension clause for the expiry dates as it eliminates the need for amendments if ever an extension is required.

SECURITY # 1 = \$668,000.00 Expires December 30, 2024

SECURITY # 2 = \$418,000.00 Expires November 30, 2025

SECURITY # 3 = \$121,000.00 Expires September 30, 2027

TOTAL SECURITY = \$1,207,000.00

Thank you,

Patrick Lanteigne, P.Eng.

Project Engineer | Co-owner

JRD Engineering Ltd

T: 506.858.1081 Ext. 104

C:506.378.0369

2026-03-10

ATTN: Jon Eppell, P.Eng
Engineering & Public Works
Municipality of Tantramar

RE: Bayview Estates Subdivision

Mr. Eppell,

The purpose of this letter is to provide an update on the progress of the underground infrastructure associated with the above-noted development. At this time, the majority of the underground infrastructure work has been completed. The following items remain to be completed, along with their estimated values:

- The video inspection of the sanitary sewer system. - **\$3,541.50**
- The video inspection of the storm sewer system. - **\$3,234.60**
- Crushed rock for 80m of street and the two temporary turnarounds. - **\$22,513.00**
- Shale for 80m of street and the two temporary turnarounds. - **\$10,087.00**
- Perforated drain tile for 80m of street. - **\$1,760.00**
- The 7.3m of 600mm culvert at the pond. - **\$3,905.50**
- The two 600mm headwalls at the pond. - **\$12,000.00**
- R5 Rip-Rap at the pond. - **\$2,250.00**
- R25 Rip-Rap at the pond. - **\$1,650.00**
- Compacted fill to complete the pond. - **\$2,160.00**
- Topsoil and hydroseed for the pond. - **\$20,400.00**
- Ditching for the swales. - **\$8,120.00**
- Hay mulch for stabilization of the swales. - **\$1,160.00**
- Watermain leakage test and disinfection.
- Sanitary Sewer pipe and manhole leakage tests.
- Geotechnical testing on the aggregate base and subbase.

The total estimated value of the remaining work is **\$92,781.60**.

Full-time inspection of the underground infrastructure works has been carried out by JRD Engineering Ltd. Based on our observations during construction, the work completed to date is in accordance with the applicable municipal standards and specifications.

Should you have any questions, please do not hesitate to contact the undersigned.

Respectfully yours,



Patrick Lanteigne, P.Eng.
Project Engineer | Co-owner
JRD Engineering Ltd.

To: Mayor and Council
Submitted by: Jon Eppell, Director of Engineering & Public Works
Date: April 9, 2026
Subject: Squire Street Lift Station Upgrading

PROPOSAL

To have Council authorize the hiring of an engineering consultant for the assessment, design, tendering and construction phase services for the lift station upgrading.

BACKGROUND

The Squire Street Lift Station was constructed in about 1977 and continues to operate with the original equipment including the original control panel. While it has provided good service, it is approaching the end of its useful life and requires upgrading.

DISCUSSION

A request for proposals was issued to four local qualified engineering consultants. The RFP scope includes assessment of the lift station, identification of upgrading options, design, tender package and construction phase services. The proposals are to be submitted on April 9 and will require review for selection of the preferred engineering consultants. The results will be presented at the April 14 Regular Council meeting.

The proposals will be evaluated on project understanding (10 pts), services and deliverables (35 pts), schedule (5 pts), proposed team (30 pts) and cost proposal (20 pts).

INTERDEPARTMENTAL CONSULTATION

N/A

LEGISLATION/POLICY

N/A

FINANCIAL CONSIDERATIONS

The 2026 Utility Capital budget includes \$450,000 for the Squire Street Lift Station.

LEGAL

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

TANTRAMAR 2025-2028 STRATEGIC PLAN

This aligns with *Planning for the Built and Natural Environment* pillar from Tantramar's [2025-2028 Strategic Plan](#).

COMMUNITY IMPACT

N/A

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			X
Stormwater management			X
Thriving natural assets			X
Sustainable processes			X
Climate change adaptation			X
Climate leadership			X

OPTIONS

1. Authorize hiring of the consultant.
2. Not proceed with the project.

RECOMMENDATION

A recommendation will be provided at the Regular Council meeting.

ATTACHMENTS

N/A

Rec'd Mar 10/26
~ 6:45pm
/

FORMAL CODE OF CONDUCT COMPLAINT

TO: Town Clerk, Municipality of Tantramar

FROM: Councillor Bruce Phinney

DATE: March 2, 2026

SUBJECT: Formal Complaint regarding Breach of Code of Conduct Councillor Allison Butcher

Incident Overview

I am filing this formal complaint regarding comments made by Councillor Allison Butcher during the Regular Meeting of Council held on February 10, 2026.

During the debate regarding my motion item #26-020 (Council along with CAO hire and fire employees), Councillor Butcher insinuated that my motion was made from a "sexist point of view." By saying, "In my mind, reading this motion, it's sounds, umm, I wonder if this motion would have been brought forward if our CAO was a male".

Specific Violations of Bylaw 2025-19 sections 3, 5 and 6

I believe these comments constitute a clear breach of the following sections of the Town's Code of Conduct:

Bylaw 2025-19 Section 3 (Respectful Interactions): The Code requires members to treat one another with dignity and respect. Attributing a discriminatory motive (sexism) to a colleague's policy position without factual basis is a personal attack intended to disparage my character rather than debate the merits of the motion.

Bylaw 2025-19 Section- 5 & 6 (Professionalism and Decorum): Members are expected to maintain a high standard of professionalism. Characterizing a fellow Councillor's work as "sexist" in a public forum undermines the integrity of the Council and creates a hostile working environment.

New Brunswick Regulation 2024-48 (under the Local Governance Act) Section 3(e)(i)(B)

NB Reg 2024-48, Section 3(e)(i)(B) Defamatory Statements: The bylaw prohibits members from making malicious or defamatory statements. Labeling an individual as "sexist" in a recorded, public meeting is a serious accusation that causes reputational harm.

Evidence

The incident is recorded in the official minutes and the video archive of the February 10, 2026, meeting (available on the Municipality of Tantramar YouTube channel). The specific exchange occurred at approximately 1:34:09.

Impact

These comments were not a critique of the motion's legality or financial feasibility, but rather a direct assault on my personal values and reputation. Such language stifles healthy debate and distracts from the governance of Tantrammar.

Requested Resolution

To resolve this matter, I am requesting the following:

A formal investigation by the "Designated Person" or an independent third party as per the Bylaw.

A formal, public retraction and apology from Councillor Butcher at a Regular Meeting of Council.

A ruling from the Chair (Mayor) that such personal attributions are "out of order" to prevent future occurrences.

Signature:

Councillor Bruce Phinney



Synopsis: Fire Prevention By-Law

Date: April 9, 2026

Department: Tantramar Fire Service

DESCRIPTION

This proposed By-Law replaces the former Town of Sackville Fire Prevention By-Law and will now include all Tantramar, including the Tantramar Fire Service. Tantramar Council gave first reading to this by-law on February 10, 2026.

Following first reading, a number of comments and questions were brought forward by residents of Tantramar. Additional revisions to the proposed By-Law were incorporated into the draft By-Law.

A copy of the report can be found on page 40 of the [January Committee of the Whole Package](#), and page 5 of the March [Committee of the Whole Package](#).

Staff have followed up with the municipal Solicitor, who recommends not limiting permitting between April and October specifically since those dates can be changed by the Minister (or delegate).

PROPOSED MOTION

That Council give second reading section by section to By-Law No. 2026-21, A By-Law Respecting the Regulation of Fires and Burning in Tantramar.

That Council give third and final reading of By-Law No. 2026-21, A By-Law Respecting the Regulation of Fires and Burning in Tantramar.

BY-LAW NO. 2026-21
A BY-LAW RESPECTING THE REGULATION OF FIRES AND BURNING IN TANTRAMAR

The Council of Tantramar, under the authority vested in it by the *Local Governance Act*, R.S.N.B. 2017, c. 18, including any amendments thereto, enacts as follows:

1. SHORT TITLE

- a) This By-Law shall be known as Tantramar’s Fire Prevention By-Law

2. DEFINITIONS

- a) “By-Law Officer” means a person designated by Council and sworn-in by the Province of New Brunswick to enforce the By-Law’s of Tantramar;
- b) “Ceremonial/Sacred Fire” means an open air fire that is intentionally lit, tended, and extinguished by Indigenous community members for spiritual, cultural, or traditional purpose, as part of or in observance of a ceremonial or sacred service;
- c) “Council” means the Council of Tantramar;
- d) “Deputy Fire Chief” means a Deputy Fire Chief of any Fire Department within Tantramar Fire Service and includes any person acting in the capacity of Acting Deputy Fire Chief;
- e) “Fire Chief” means a Fire Chief of any Fire Department within Tantramar Fire Service and includes any person acting in the capacity of Acting Fire Chief;
- f) “Fire Department” means any Fire Department within Tantramar;
- g) “Firefighter” means an active member of the Fire Department;
- h) “Fireworks” means fire-crackers, cannon-crackers, fireballs, mines, roman candles, skyrockets, squibs, torpedoes and any other explosives designated by the Lieutenant Governor in Council under the Fire Prevention Act;
- i) “Fire Prevention Act” means the *Fire Prevention Act, R.S.N.B., 1973, c. F-13* and includes regulations thereunder;
- j) “Fire Prevention Officer” means any person appointed by Section 3(a) or under Section 3(b) of this by-law to the position of Fire Prevention Officer;
- k) “Municipality” means Tantramar
- l) “National Fire Code” means the current edition of the National Fire Code of Canada, as may be amended from time to time;
- m) “Municipality” means Tantramar;
- n) “Outdoor burning appliance” or “appliance” means a furnace or an outdoor solid fuel combustion or wood burning appliance, installed outside a building and which is used by a liquid process for the heating of one or more building.
- o) “Outdoor wood burning device” or “device” means a non-combustible enclosed container designed to hold a small fire for decorative purposes and the size of which is not larger than one (1) meter in any direction, and may include, but shall not be limited to, chimneys, but does not include outdoor propane or natural gas appliances.
- p) “Police Officer” means a member of the Royal Canadian Mounted Police;
- q) “Tantramar Fire Service” means all Fire Departments collectively of the Municipality.

3. FIRE PREVENTION OFFICERS

- a) The Fire Chief and Deputy Fire Chief of the Fire Department are appointed as Fire Prevention Officers for Tantramar.
- b) In addition to the persons appointed by Section 3 (a), Council may from time to time appoint any additional members of the Fire Department to the position of Fire Prevention Officer.

- c) Subject to directions of the Fire Chief, the duties of a Fire Prevention Officer are those necessary to enforce this by-law, the Fire Prevention Act and other laws relating to the prevention and extinguishing of fires and the protection of property from fire.
- d) A Fire Prevention Officer:
 - i. Is empowered to enforce the provisions of this and any other by-law relating to the prevention and extinguishing of fires and the protection of property from fire;
 - ii. is authorized to enforce the Fire Prevention Act; and
 - iii. without limiting the generality of the foregoing, has the same powers under the same conditions as are conferred upon the fire marshal by sections 11, 12, 16 and 21 of the *Fire Prevention Act*.
 - iv. shall have the authority to extinguish or order to be extinguished and suppressed any and all fire(s), that, in their discretion, poses or may pose a fire hazard to persons or property, or any fire(s) that does not meet the provisions of this By-Law.

4. OUTSIDE FIRES

- a) Except as provided for in subsection 4 (b) (c) (d) and (e), no person shall start, ignite, tend, fuel or make use of or cause to be started or ignited a fire of any kind whatsoever outside, unless a valid permit has been issued hereunder.
- b) Notwithstanding subsection 4 (a), outside fires are permitted in the following circumstances:
 - i. Live fires set by the Fire Department for educational or training purposes, or other outdoor fires as approved by the Fire Chief in writing;
 - ii. Fires used for the purpose of cooking food on a barbeque;
 - iii. The fire is a Ceremonial/Sacred, provided that the person responsible notifies the Fire Chief at least 24 hours in advance and complies with any safety conditions imposed by the Fire Chief; or
 - iv. Fire used for agricultural purposes restricted to the burning of blueberry fields only as per Schedule "A" attached.
- c) Notwithstanding subsection 4(a), outdoor fires that are for recreational purposes and/or burning of brush that meet the Department of Natural Resources Category 1 Fire (as defined in Regulation 84-204 under the Forest Fires Act, S.N.B. 2014, c.110) (Campfires and burning woody material), may be permitted within the municipal boundaries, shown in Schedule "B", subject to the additional requirements set out in subsection 4(d) for properties zoned within the Sackville Zoning Map and the Dorchester Zoning Map (Schedule "C"), and subject to the requirements set out in subsection 4(e) for all other properties.
- d) Properties that are zoned within the Sackville Zoning Map and the Dorchester Zoning Map (Schedule "C"), with the exception of Agriculture/Conservation (A/C), are required to contain any outdoor fire in a device, as defined in this By-law, and meet the following provisions:
 - i. For commercially made devices, the safe installation and operation of the device must be followed;
 - ii. In the case of non-commercially manufactured wood burning devices, such devices shall:
 - 1. be less than 0.6 meters high;
 - 2. be less than 1 meter wide;
 - 3. have fully enclosed sides made from non-combustible materials such as bricks, concrete or heavy/gauge metal; and
 - 4. have a mesh screen on top to stop sparks (spark-arrestor) with openings no greater than 1 centimeter.

- iii. The device must be located at a distance of not less than three (3) metres between it and any combustible materials (which includes, but is not limited to: a building, structure, property line, tree, hedge, fence, roadway, overhead wire or other combustible article);
 - iv. The device must not be placed on a wood deck or other combustible platform;
 - v. The device must only be used to burn dry, seasoned firewood;
 - vi. The device must not be used to burn prohibited materials listed within the *NB Open Burn Policy*;
 - vii. Only one device shall be used on a property at one time;
 - viii. No flammable material shall be used in any device, other than propane or natural gas utilized in an approved device.
 - ix. a portable fire extinguisher or operable garden hose is readily available while the unit is in use;
 - x. the owner or occupant maintains constant watch and control over the device when in use and until the fire is totally extinguished;
 - xi. it does not allow smoke, smell, airborne sparks or embers to infringe on the use and enjoyment of other properties; and
- e) Any property not shown in Schedule “C” and any property zoned Agriculture/Conservation (A/C), may burn Category 1 fires, as defined by in Regulation 84-204 under the Forest Fires Act, S.N.B. 2014, c.110..
- i. All requirements for Category 1 burns shall still apply, which include:
 - 1. Burn piles must not exceed three (3) metres in width and three (3) metres in length;
 - 2. Piles must not be more than two (2) metres high;
 - 3. No more than four (4) piles can be burning at one time;
 - 4. In the event of multiple piles, they must be at least ten (10) metres apart;
 - 5. Landowner's permission is required before lighting a fire, if on private land.
 - ii. a portable fire extinguisher or a water source is readily available while burning;
 - iii. the owner or occupant maintains constant watch and control over the area and until the fire is totally extinguished;
 - iv. it does not allow smoke, smell, airborne sparks or embers to infringe on the use and enjoyment of other properties; and
- f) No fires are permitted within Tantrammar when the New Brunswick Department of Natural Resources and Energy has issued a full burn ban (Red-No Burn). When a partial burn restriction is in place (Yellow-Restricted), fires are only allowed between 8:00 p.m. and 8:00 a.m.
- i. A CSA-approved gas, propane or charcoal barbeque – as well as a gas fireplace, fire table, or propane fire pit – may be used during a restricted burning ban in New Brunswick, provided it is operated safely and away from flammable materials.
- g) Category 2, 3 and 4 Fires – Municipal Permit Required.
- h) No person shall start, ignite, tend, fuel or make use of, or cause to be started or ignited, a Category 2, Category 3 or Category 4 fire (as defined by Regulation 84-204 under the Forest Fires Act, S.N.B. 2014, c.110) within the municipal boundaries of Tantrammar without first:
- i. Obtaining a valid burning permit from the municipality, issued by the Fire Chief or designate in accordance with this section.
- i) An application for a municipal Category 2, 3 or 4 burning permit shall be made to the Fire Chief and shall include:
- i. The applicant's full name and contact information;
 - ii. The civic address and legal description of the property where the burn is proposed;

- iii. A description of the type, size, and purpose of the proposed fire, including the applicable category under Regulation 84-204;
 - iv. A description of all fire suppression equipment to be on-site during the burn;
 - v. A site plan showing the proposed burn area, firebreaks, and distance from forest land, structures, and property lines;
 - vi. In the case of a Category 4 fire, a copy of the burn plan as required under section 3.95 of Regulation 84-204; and
 - vii. Any other information required by the Fire Chief.
- j) The Fire Chief may impose such terms and conditions on a municipal Category 2, 3 or 4 permit as the Fire Chief considers appropriate, including but not limited to:
 - i. Minimum fire suppression equipment requirements;
 - ii. Minimum staffing requirements during the burn;
 - iii. Requirements to provide advance notice to neighbouring property owners;
 - iv. Wind speed and weather condition restrictions;
 - v. Required proximity to water sources; and
 - vi. Post-burn patrol requirements.
 - k) The Fire Chief may refuse to issue a municipal permit where, in the Fire Chief's opinion, the proposed burn poses an unreasonable risk to public safety or property, having regard to weather conditions, the fire danger rating, proximity to forest land or structures, or any other relevant factor. The Fire Chief's decision to refuse a permit shall not give rise to any liability on the part of Tantramar.
 - l) A municipal Category 2, 3 or 4 permit may be suspended or cancelled by the Fire Chief at any time where, in the Fire Chief's opinion, conditions have changed such that continuation of the burn is no longer safe.
 - m) No municipal Category 2, 3 or 4 burning permit shall be issued, and any existing permit shall be automatically suspended, when the Department of Natural Resources has issued a full burn ban (Red – No Burn) for the area. During a restricted burn day (Yellow – Restricted), the Fire Chief shall have discretion to suspend or impose additional restrictions on any permit.
 - n) Where the Canadian Forest Fire Danger Rating for the area reaches a level of High, Very High or Extreme, the Fire Chief shall have discretion to decline to issue or to suspend any Category 2, 3 or 4 permit, notwithstanding that no formal burn ban has been issued by the Department of Natural Resources.
 - o) Insurance Requirement. An applicant for a Category 2, 3 or 4 municipal burning permit shall provide proof of valid general liability insurance in an amount of not less than Two Million Dollars (\$2,000,000.00) per occurrence, naming Tantramar as an additional insured, prior to the issuance of any permit under this section.
 - p) Indemnification. By accepting a municipal permit issued under this section, the permit holder agrees to indemnify and save harmless Tantramar, its Council, officers, employees and agents from and against all claims, actions, damages, losses, costs and liabilities arising out of or in connection with the permitted burn. The issuance of a municipal burning permit does not constitute a warranty or representation by Tantramar as to the safety of the proposed burn, and the Municipality shall not be liable for any damages, loss or injury arising from any fire authorized under this section.
 - q) Record-Keeping. The Fire Chief shall maintain records of all applications received, permits issued and refused, conditions imposed, and any incidents arising from Category 2, 3 or 4 burns permitted under this section. Such records shall be retained for a minimum of seven (7) years.

5. FIREWORKS

- a) Pursuant to Section 29.2 of the Fire Prevention Act, RSNB 1973, c F-13, a public display of fireworks may be permitted with conditions.
- b) No person shall discharge consumer fireworks, or other explosive materials of any kind, on any property that is zoned within the Sackville Zoning Map and the Dorchester Zoning Map (Schedule "C"), without the prior written permission of the Fire Chief.
- c) Fireworks, including those that are not deemed firework displays, are permitted on properties not zoned in areas listed in 5(e), insofar as they do not cause a nuisance or disturbance to neighbouring properties and follow standard principles of fire safety.
- d) No person shall ignite, discharge, or cause to be ignited any fireworks except during the period beginning at dusk and ending at 1:00 a.m. Outside of these permitted hours, the use of fireworks is strictly prohibited unless expressly authorized by the municipality.
- e) Fireworks for public display shall only be issued a Fireworks permit once the applicant has provided proof to the Municipality, of legal liability insurance in an amount not less than five million dollars (\$5,000,000.00) for recovery of damage to property or personal injury, arising from the storage, use or display of the fireworks.
- f) No person, under any circumstances or in any geographic area, shall discharge a firework display of any kind when the Department of Natural Resources and Energy has placed a ban on open burning in the area.

6. DEMOLITION OF BUILDINGS

- a) The Fire Chief, Deputy Fire chief in charge at the scene of a fire or the By-Law Officer may, in order to prevent the spread of fire, issue an order for the pulling down, demolition or removal of any building or structure.
- b) Where a building or structure is pulled down or demolished under this section to prevent the spread of fire, the Municipality is not liable to compensate persons having an interest in the building or structure for damage suffered as a result of the pulling down or demolition.

7. OUTDOOR BURNING APPLIANCE

- a) All appliances must be certified with the CSA (Canadian Standards Association) standard CAN/CSA-B415.1-00 (2005) and meet the requirements of this by-law, as well as applicable laws and regulations and must be installed and used according to manufacturer's instructions.
- b) Only one appliance is permitted per lot.
- c) The minimum area of a lot for the installation of one appliance is 4,000 square meters (1 acre).
- d) Any appliance shall be operated and maintained so as not to cause any nuisance to the neighbors at any time.
- e) No appliance shall be permitted within 60 meters of the lot line of a school, hospital, nursing home, nursery or other institutional or public properties.
- f) All appliances shall be installed in a rear or side yard and respect the following standards:
 - i. 15 meters from all boundaries of adjacent lot;
 - ii. Standards in this by-law are applicable if the appliance is installed in an accessory building;
 - iii. The appliance height of the building in which it is housed shall not exceed five (5) meters, provided that for CSA certified appliances, chimney height shall comply with the manufacturer's instructions notwithstanding this limit. For all other existing appliances that are not CSA certified, the chimney shall have a height of at least five (5) metres and shall be equipped with a spark and rain protection device;

- iv. Only solid fuel wood derivatives shall be used in the appliance and shall be stored properly
 - v. Only appliances that are CSA certified may be used year-round;
 - vi. All appliances that are not CSA certified will not be allowed to be continued to be operated past September 30, 2026.
- g) Every owner shall obtain a permit from the municipality before installing or using an appliance.
- i. A person applying for a permit shall provide a plan showing the existing or proposed location of the appliance in relation to buildings on the same lot.
 - ii. A person who has an appliance on their lot at the time this by-law comes into force shall have 30 days in which to apply for a permit.
- h) The following prohibitions apply:
- i. No appliance or solid combustible shall be allowed in a front or flank yard;
 - ii. No flammable material shall be located within 3 meters of the appliance perimeter.
- i) The following materials shall not be used as fuel inside the appliance at any time:
- i. Any wet or non-dried wood, treated wood, saltwater driftwood, particle boards, or glossy and colored paper;
 - ii. Any solid, semi-solid or liquid waste generated from residential, commercial, industrial or other sources, including trash, refuse, rubbish, industrial waste, asphaltic products, manure, vegetable or animal waste or other similar rubbish;
 - iii. Any plastic or rubber-based products;
 - iv. Any waste or petroleum products, coal, paint, solvent, thinner or other similar products;
 - v. Any other material that can cause intense smoke and cause a nuisance to the neighborhood.

8. PETROLEUM PRODUCTS

- a) No person shall store gasoline, oil, liquefied petroleum gases or other petroleum products except in facilities meeting the standards contained in the *National Fire Code*.
- b) The establishment of self-service facilities for the dispensing of flammable liquids shall be in accordance with the requirements of the *Fire Prevention Act* and the *National Fire Code*.
- c) Nothing in this by-law exempts any person from any obligation contained in the *Fire Prevention Act* or any other legislation or regulation, including without limiting the obligation to file plans with and obtain approval from the fire marshal under the *Fire Prevention Act* where required. Proof of compliance with the *Fire Prevention Act* may be required as a condition of any municipal permit or approval.

9. PENALTY

- a) Any Police Officer or By-Law Enforcement Officer is authorized to take such action, issue such written demands or issue such tickets as they may deem necessary to enforce any provisions of this by-law.
- b) A person who violates any provision of this by-law or who fails to comply with an order of a Fire Prevention Officer authorized by this by-law commits an offence punishable under Part II of the *Provincial Offences Procedure Act* as a category E offence. All such fines shall be recovered under the *Provincial Offences Act*, S.N.B 1987, c.P-22.1.
- c) Where a person is convicted of an offence under subsection 9 (b), the court may in addition to any penalty imposed under subsection 9 (b), order that person to comply with the order.

- d) A person who fails to comply with an order of the court under subsection 9 (b) is punishable under Part II of the *Provincial Offences Procedure Act* as a category F offence. All such fines shall be recovered under the Provincial Offences Act, S.N.B 1987, c-P-22.1.

10. REPEAL

- a) By-Law No. 275 A By-Law Respecting the Prevention of Fires is repealed.
- b) All Fire Prevention By-Laws previously enacted by the former Village of Dorchester are repealed.

11. ENACTMENT

- a) This By-Law comes into force on being passed by Council.

IN WITNESS WHEREOF Tantramar has caused hereto affixed its Corporate Seal of the said Municipality to be affixed to this by-law the xxxx day of xxxxxxxxxxxx 2026 and signed by:

MAYOR

CLERK

Read a First time this 10th day of February 2026.

Read a Second time this xxxx day of xxxxxxxxxxxxxxxx 2026.

Read a Third time and done and passed by Council this xxxx day of xxxxxxxxxxxxxxxx 2026.

SCHEDULE “A”
GUIDELINES FOR ISSUING BURNING PERMITS
FOR TREATING EXISTING BLUEBERRY FIELDS

REQUIREMENTS

All blueberry fields must be field checked by the Fire Chief or designate prior to any burning permits being issued. Owners or their designates must be present during field inspection.

Permits are for non-treated woody material only.

A firebreak bared to mineral soil, with a minimum width of 3 meters (10 feet) or in the case of an established and existing field a 4-meter break burnt with a commercial burner. A burnt firebreak must be patrolled to ensure that all flames are extinguished, and no smokes are visible before the main fire is lit.

All newly developed fields must have a bared to mineral soil break as described above.

Certain fields with a higher hazard rating may require more fire equipment or wider fire breaks.

EQUIPMENT REQUIREMENTS

A 500-gallon mobile tank or 2-250-gallon mobile tanks equipped with a first pump, or a fire pump and hose set-up in a brook or pond that has the capacity to carry water to all parts of field. Any pumping of water out of the watercourse or regulated waterbody requires a permit from the Department of Environment – Watercourse and Wetland Alteration Permit.

A minimum of three (3) people on site during all burning operations. More people may be required depending on the potential hazard of a given field.

All burning fields must be patrolled during daylight hours for forty-eight (48) after the initial burning.

During the last twelve hours of the inspection period, if flames or smoke are found workers must continue the patrol for one extra day.

ISSUING OF PERMITS

Winds must be less than 10 km/hr.

A written permit to burn a specific field should be in the possession of the operator.

Burning should be done preferably early in the morning and late in the evening.

Permits are subject to cancellation if operators do not comply with the permit requirements.

Operators should supply the Fire Chief or designate with a schedule of the fields to be burned for the season. The operator should update this schedule from time to time if the situation changes. This would

help the Fire Department in scheduling field checks, thereby speeding up the process of issuing burning permits.

Spot checks may be done during operations to ensure that the requirements for burning are being observed.

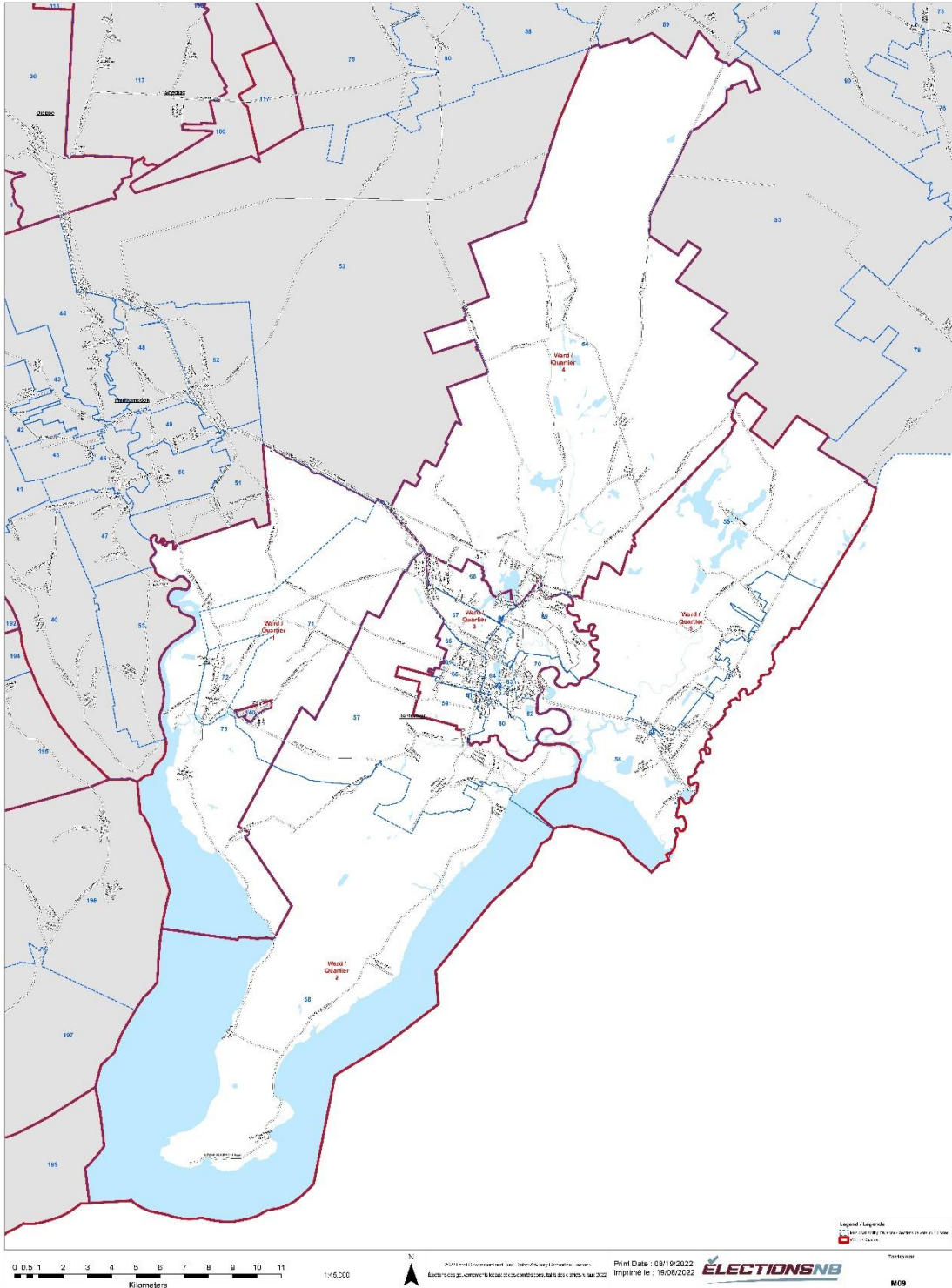
NOTE

The Fire Department will examine any grower who has had recurring escape fires and will reserve the right to deny any future burning permits until stronger conditions are met, up to and including the establishment of a 3-meter bared to mineral soil perimeter.

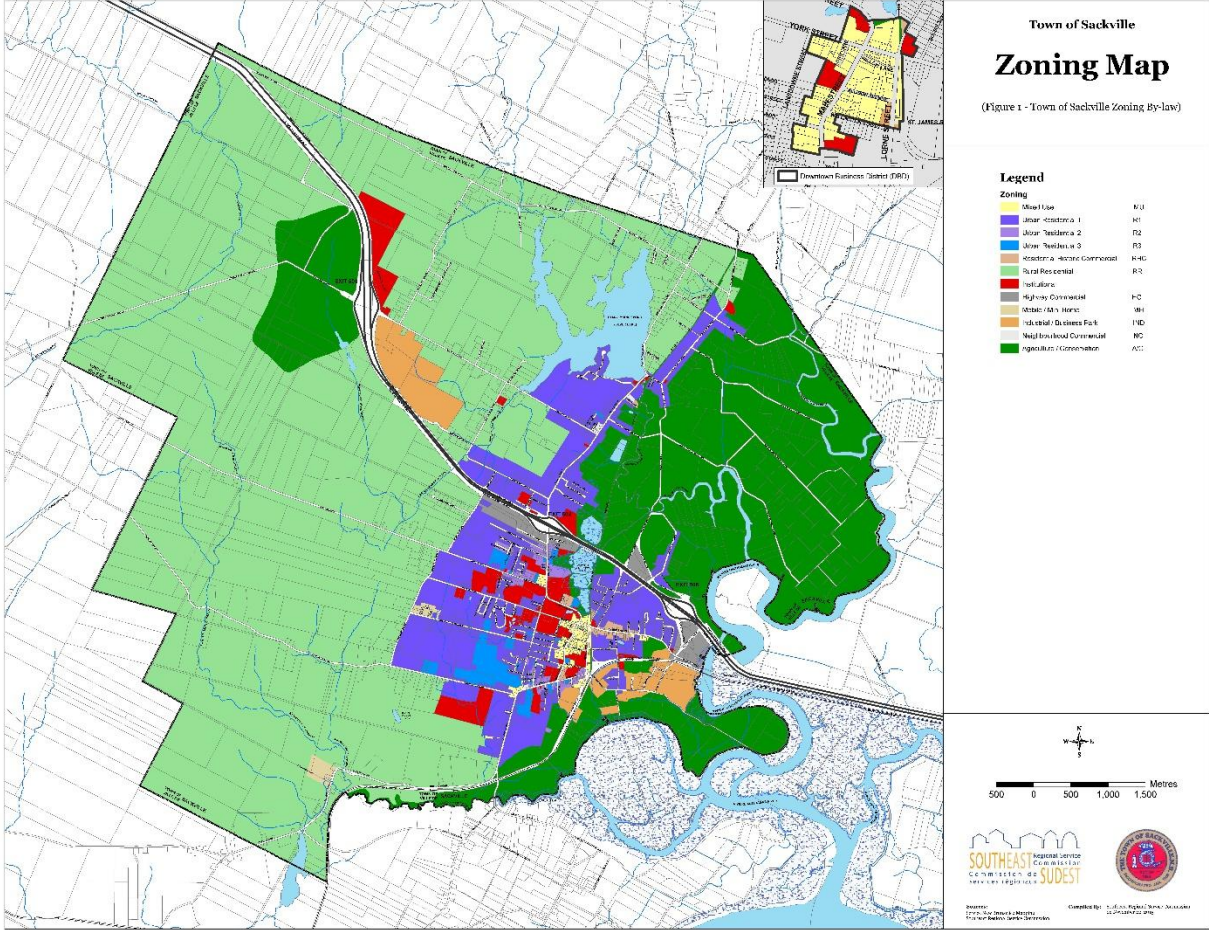
Tantramar will maintain accurate records.

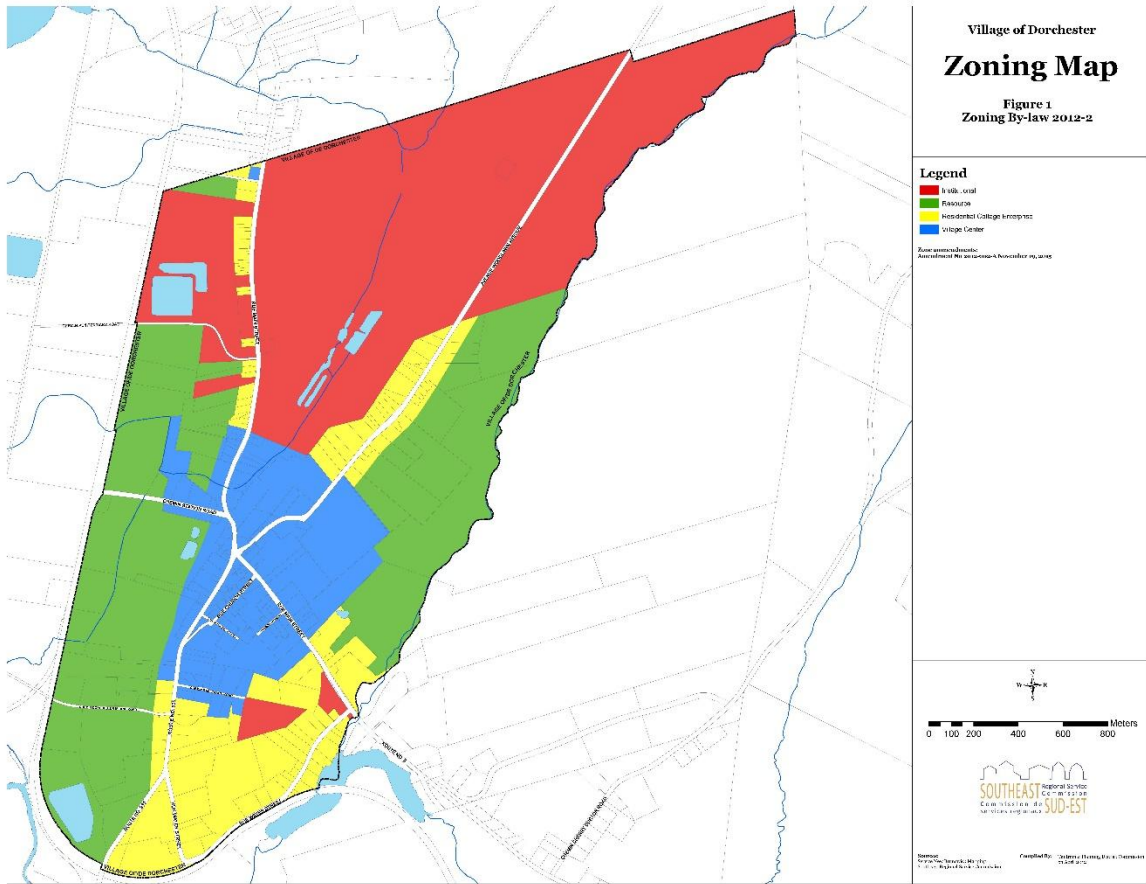
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SCHEDULE "B" MAP OF TANTRAMAR



**SCHEDULE "C"
ZONING MAPS**





DR